

## BLAXTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON THURSDAY 10 JULY 2014 IN BLAXTON VILLAGE HALL AT 19:30

**PRESENT:** Councillors N C McCarron (Chair), L Hornsby, R Johnson, P Schofield and,  
P A Dennis (Clerk)

**APOLOGIES:** Councillor P Oliver

**IN ATTENDANCE:** Mr Pat Hagan, DMBC Head of Service – Communities

#### 1) APOLOGIES

RESOLVED (1)

That apologies for absence from the meeting be accepted from Councillor P Oliver.

#### 2) TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC ARE TO BE EXCLUDED FROM THE MEETING – No Exclusions

#### 3) DECLARATION OF PREJUDICIAL INTERESTS, OTHER INTERESTS, THE RECEIPT OF GIFTS AND HOSPITALITY AND REQUESTS FOR DISPENSATION – None made

#### 4) PUBLIC PARTICIPATION – None

#### 5) MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 15 MAY 2014

RESOLVED (2)

That the Minutes of the Annual Meeting of the Parish Council held on 15 May 2014 be approved as correct records and signed by the Chair.

#### 6) MATTERS ARISING FROM THE MINUTES

##### a) Signal Box

Councillor Johnson reported that he understood that the Finningley Signal Box may continue in use until 2026.

RESOLVED (3)

That the report be noted and that the Clerk be requested to ask Network Rail to improve the external appearance of the box again.

##### b) Rail Traffic Volume

Councillor Johnson reported that he understood that rail traffic across Station Road, Blaxton may increase from 30 to 100 trains per day due to the transfer of freight traffic from the East Coast Mainline.

RESOLVED (4)

That the Clerk be requested to contact Network Rail for information about future traffic volumes.

## **7) POLICING ISSUES**

- a) Doncaster South SNA Airport Villages Report for May 2014 – Noted

## **8) DMBC AND SOUTH WEST AREA TEAM ISSUES**

- a) DMBC Neighbourhood Services

Following a request by the Parish Council for an item to be included on the DMBC Parish Councils' Joint Consultative Committee Agenda to enable the change in the service provided by Neighbourhood Teams to be considered, the Head of Service for Communities, Pat Hagan, had asked to attend a meeting of the Parish Council to hear its concerns.

Members explained that the DMBC focus appeared to have changed from maintaining a presence in the community and targeting action on the issues identified to trying to encourage community involvement in issues which were not thought to be relevant to Blaxton.

Pat Hagan outlined the DMBC strategy for empowering communities in the climate of budget constraints and welcomed the Parish Council's comments

RESOLVED (5)

That Pat Hagan be thanked for attending the meeting and listening to Parish Council concerns about the way in which DMBC Neighbourhood Services seemed to have changed.

- b) Blaxton Roundabout – Road Surface – Resolution 12 – 17/04/14

RESOLVED (6)

That the report by the Chair on the road works planned to start on 21 July 2014 be noted.

- c) Village Walks – Resolution 12 – 15/05/14

RESOLVED (7)

That it be noted that village walks were still to be arranged and that Councillor Johnson would walk the Low Pasture and Station Road areas and notify the Clerk of any issues.

## **9) WARD MEMBERS REPORT**

Councillor P Schofield reported that DMBC had been granted £660,000 to deal with 'pot holes', the introduction of 'smart lighting', a bid to locate the HS2 College in Doncaster and the funding secured to complete the FARRRS link road.

RESOLVED (8)

That the report be noted.

## 10) ACCOUNTS AND FINANCIAL MATTERS

### a) June 2014 Payments

RESOLVED (9)

That the following payments made by internet banking on 20 June 2014 be confirmed retrospectively:-

<u>Payee/Invoice No</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
Veolia Environmental Services – OP/I440408	BPF Grass Cutting 2 and 16/05/14	67.88	13.58	81.46
Need A Hand Ltd – 1440	Replant 3 Planters, water and feed 21/05/14	260.00	0.00	260.00
Need A Hand Ltd – 1442	Strim and clear ramp JPF 28/05/14	50.00	0.00	50.00
Need A Hand Ltd – 1444	BPF - Repaint Springy Elephant 16/06/14	75.00	0.00	75.00
Need A Hand Ltd – 1445	Brush Cut BPF Entrance and around Seat No.8 adjacent to Mosham Rd Bus Shelter 16/06/14	50.00	0.00	50.00
P A Dennis	Salary June 2014	274.25	0.00	274.25
HMRC	Month 3 Contributions	68.40	0.00	68.40
<b>Total</b>				<b>859.11</b>

### b) July 2014 Payments

RESOLVED (10)

That the following items be authorised for payment by internet banking:-

<u>Payee/Invoice No</u>	<u>Description</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>
Viking – 41133	3 HP364XL Black Ink, 20 C4 Envelopes	38.96	7.79	46.75
Viking – 47058	3 HP364XL C, Y, M inks	34.77	6.95	41.72
The Play Inspection Company – 12862	BPF Annual Inspection May 2014	59.95	11.99	71.94
G H Cawthorne – 2014-15 (1)	Internal Audit 2013/14	150.00	0.00	150.00
Need A Hand Ltd – 1448	Water Planters 23/06/14	10.00	0.00	10.00
Need A Hand Ltd – 1452	JPF Strim and clear ramp 30/06/14	50.00	0.00	50.00
P A Dennis	Salary July 2014	274.25	0.00	274.25
HMRC	M4 Contributions	68.40	0.00	68.40
<b>Total</b>				<b>713.06</b>

- c) Bank Reconciliation June 2014 – **Noted**
- d) Balances against the Precept to 10 July 2014 – **Noted**
- e) Revision of Financial Regulations and Internet Banking Procedures – **Resolution 10**

RESOLVED (11)

That it be noted that reports on revised Financial Regulations and Internet Banking Procedures had been delayed and would be presented to a future meeting.

- f) Annual Return and Audit of Accounts for 2013/14

RESOLVED (12)

That the Annual Return and associated financial statements for 2013/14 be approved, signed by the Chair and submitted to the External Auditor.

RESOLVED (13)

That the Internal Audit Report for 2012/13 be received and noted.

RESOLVED (14)

That it be noted that the recommendations relating to Financial Regulations and Internet Banking were in hand and that the issue of numbering assets would be addressed.

- g) Update of the finance manual 'Audit and Accountability for Local Councils: A Practitioner's Guide' – Issued via YLCA – **Noted**

## 11) PLANNING

- a) Planning Applications – **None**
- b) Updated Planning Guidance for Parish Councils (Version 1.2) – **Noted**
- c) Summerfields Estate Green Space – **Resolution 18 15/05/14** – Update

RESOLVED (15)

That, since no planning related trigger events had been registered in respect of this land the Clerk be requested to prepare appropriate documents to support a claim for the registration of a new green.

## 12) CHAIR'S REPORT – **Noted**

## 13) BLAXTON PLAYING FIELD

- a) Annual Inspection Report 19 June 2014

RESOLVED (16)

That the Annual Inspection Report be received and noted and that the Clerk be requested to produce an action plan

b) Springy Equipment Items

RESOLVED (17)

That the Clerk be requested to obtain quotations for the provision of Springy Equipment Items for younger children.

**14) BLAXTON VILLAGE HALL**

- a) Charity Commission Annual Return 2013/14 – **Noted**

**15) JOINT PLAYING FIELD**

- a) Minutes of Meeting held on 28 May 2014 – **Noted**  
b) Public Spaces Protection Orders (incorporating former Dog Control Orders)

The Clerk reported that the public space protection order was part of the Antisocial Behaviour, Crime and Policing Act 2014 which received Royal Assent in March 2014. However, the relevant part, set out in Section 59, is not law and there was no proposed date when it would become law although draft regulations had been produced.

RESOLVED (18)

That the report be noted and that the position be kept under review.

- c) Balance Sheet and Income and Expenditure at 1 April 2014 – Noted

**16) CORRESPONDENCE**

RESOLVED (19)

That the following correspondence considered at the meeting be received and noted:-

- a) Electoral Review of DMBC – Draft Recommendations – emailed 18 June 2014
- b) YLCA Provision of Services Agreement – emailed 15/06/14
- c) YLCA Training Programme 2014/15 – emailed 15/06/14
- d) YLCA – NALC Revised Topic Note 9E – Handling Complaints – emailed 8 July 2014
- e) YLCA – Draft Plain English Guide to the Openness of Local Government Bodies Regulations – emailed 8 July 2014
- f) YLCA – Appointment of Crime and Community Safety Lead Member for Local Councils in South Yorkshire – emailed 8 July 2014
- g) DMBC – Parish Councils' Joint Consultative Committee Agenda 8 July 2014
- h) DMBC Public Rights of Way Forum Agenda – emailed 8 July 2014
- i) South Yorkshire Police and Crime Commissioner Newsletter – May 2014 – emailed 15/06/14
- j) Open Spaces Society – News Letter and Annual General Meeting information for May and June 2014
- k) Clerks and Councils Direct July 2014 – Available at the meeting
- l) Local Council Review – Summer 2014
- m) Campaign for Frack Free South Yorkshire – emailed 8 July 2014

**17) DATE OF NEXT MEETING**

RESOLVED (20)

That it be noted that the next Meeting of the Blaxton Parish Council would take place on Thursday 18 September 2014 in Blaxton Community Hall at 19:30.

Meeting Closed at 21:05

Chair: \_\_\_\_\_

Date: \_\_\_\_\_